

MAS PTA

VERIFICATION OF DEPOSIT

PLEASE SUBMIT ALL MONIES NO LATER THAN 3-5 DAYS AFTER RECEIVING THEM

Received From (name of committee) _____

Funds collected at (name of activity) _____

CHECKS

<u>Number of checks</u>	X	<u>Dollar Amount</u>	=	<u>Batch Total</u>
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
_____	X	\$ _____	=	\$ _____
		Total amount of checks	=	\$ _____

If checks are for various differing amounts, you may submit an adding machine tape instead of check batches.

CASH

<u>Number of Bills/Coins</u>	X	<u>Denomination</u>	=	<u>Batch</u>
<u>Total</u>				
_____	X	\$100.00	=	\$ _____
_____	X	\$50.00	=	\$ _____
_____	X	\$20.00	=	\$ _____
_____	X	\$10.00	=	\$ _____
_____	X	\$5.00	=	\$ _____
_____	X	\$1.00	=	\$ _____
_____	X	\$0.25	=	\$ _____
_____	X	\$0.10	=	\$ _____
_____	X	\$0.05	=	\$ _____
_____	X	\$0.01	=	\$ _____
		Total amount of cash	=	\$ _____

Coins should be wrapped in coin rolls.

Total amount to be deposited = \$ _____

Please sign and date

Counted by _____

Verified by _____

Date Deposited by Treasurer _____ / _____ / _____

Committee Member
Treasurer,
Kathleen Gallaher
(914)381-6280