



MURRAY MAGAZINE 2009

January 20, 2009

Dear Parents:

It is our pleasure to invite your children to submit their original artwork, poems and stories to Murray Magazine 2009, our school's annual literary magazine. Their work will be compiled into one volume to be published in the spring. The magazine, part of a PTA funded project, is open to all students, grades K through 5.

Each family will automatically receive one copy of *Murray Magazine 2009*. This policy, instituted last year, is a result of significant increases in production costs. However, if you have more than one child at Murray and want to receive more than one copy of Murray Magazine, you can purchase additional copies for \$5/ copy. You will soon receive further instructions on how to buy extra copies.

The deadline for submitting work is Thursday, February 5th.

Following is all the information you will need to help your child submit his or her work.

Please save this information, as it will not be distributed again. It will, however, be posted on the Murray Avenue School PTA website:
www.mamkschoolspta.org/murray.

Please carefully review this packet, and call or e-mail any of us with any questions you may have. We look forward to seeing your children's work published in Murray Magazine 2009!

Sincerely,

Kindergarten	Mary Rodrigues	834-8706	mrodrigues@ajrginc.com
1 st Grade	Ilene Gropper	834-2215	igropper@optonline.net
2nd Grade	Judy Caputo	833-5085	hockeymom5@optonline.net
3 rd Grade	Vicki Alcott	833-2159	thealcotts@verizon.net
4th Grade	Debra Schwartz	834-6566	ynot0202@me.com
5th Grade	Tracy Owen	834-1925	tracy.s.owen@gmail.com

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WORK SUBMISSION DIRECTIONS

WRITTEN WORK

It can be a story, a poem, a journal entry, an essay or any other writing (*limit one written piece per student*). All work will be printed as it is received.

Typed written work

- Not more than one page typed - 12-point font (**Arial, Times Roman, Garamond, or Courier only**).
- **No Word Art accepted.** The font will be changed and the piece will not look the same.
- An electronic copy of all typed work is required.

Submit by:

1. Email: MurrayMagazine@mamkschools.org with the student name, grade, and teacher in the subject line. The e-mail should include your child's work as a Microsoft Word document attachment.
2. School computer: Your child can type and save the work on his or her classroom computer or in the computer room. Instructions to do this will be posted in the computer room and in each classroom.

We strongly urge you to submit a hard copy of the work as well -- if work has been emailed.

Handwritten work

- Use the enclosed Art & Handwritten Work Submission Sheet or an 8 ½" x 11" **unlined** white paper.
- Your child's name, grade and teacher's name must be at the top of the page.

Submit by:

1. Putting handwritten work in the Murray Magazine drawer outside the main office.
2. Or putting it in the Murray Magazine envelope in your child's classroom.

ARTWORK

- **No photos or computer art will be accepted.**
- Your child may illustrate his or her written work and/or submit artwork alone.
- Students may submit up to two drawings, but only one can be kept with a written piece.
- All art should be hand-drawn on the enclosed Art & Handwritten Work Submission Sheet (extra copies of this form will be available in the Murray Magazine drawer outside the office) or on 8 ½" x 11" **unlined** white paper. All drawings must be in blue or black pen, dark marker or dark pencil.
- Your child's name, grade and teacher's name must be at the top of the page.

Submit by:

1. Putting artwork in the Murray Magazine drawer outside the main office.
2. Or putting in the Murray Magazine envelope in your child's classroom.

Please avoid writing anything on the back of any handwritten work or artwork.